

<b>Regular Board Meeting of the Corporation</b> <del>Monday April</del> <del>Monday</del> May 24 <del>April 26</del> , 2010 5:30 p.m.	<b>Northland Preparatory Academy</b> 3300 East Sparrow Avenue Flagstaff, AZ 86004
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### Draft Minutes

#### 1. CALL TO ORDER AND ROLL CALL

X	Brent Burch	X	Lyndel Manson
X	MaRiane Alva	X	Paula Rand
X	Darren Choate	X	Jon Mrkonich
X	Bob Lombardi (Superintendent)	X	Mark Landsiedel
X	Ramona Mellott (joined at 5:40)	x	Peggy Harkness

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**\*\*Meeting began at 5:35 p.m. with ~~quorum requirement~~ met all members present. (7 members present)**

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#### Others in Attendance

~~Steve Danner, Kurt Mueller, Toni Post,~~ Chris Linskey ~~and y,~~ Jeffrey Hall ~~Harold Netto, and Mark Lancaster~~

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#### 2. Pledge of Allegiance

#### 3. Call to the Public

There were no calls to the public

#### 4. Superintendent's Report-Bob Lombardi

Detailed report is attached. Highlights ~~include the timing of the May payment to the school; requesting space for additional classrooms from FUSD; submitting paperwork to the Arizona State Charter Board for additional grade and offsite approval; the equitable funding lawsuit by the Arizona State Charter Association; the portables are ready and now have classes being held in them; the chemistry lab is completely done; the hiring of a new dance teacher; and, ASBA is going to discount their dues by 20%.~~ include the state payment for June is being replace with a federal grant, contracts for teachers were issued, FUSD board is meeting in June to discuss classroom rentals in closed buildings and a plan to meet with Mr. Kuhn on the possibility to rent classroom space, 2010 graduation went well, the submission of Federal 990 and Az Form 99 by the deadline and available for review by the board, and that some staff attended a Drug Awareness class.

The possibilities

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#### 5. Principal's Report – Toni Post

Report is attached. Highlights include the calendar for 2010-11, and offering the Drug Impairment Training for Educational Professionals (DITEP) which will help teachers

~~identify drug issues among students. Principal Post was ill and unable to attend the meeting. There is no report.~~

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## 6. Committee Reports

### 1. Bylaws and Policies – Margaret Harkness, Chairperson

~~Nothing to report~~ There was a lengthy discussion on the revision to the Drug Abuse Policy (attached). Board members were comfortable with the changes to B and D. There was a question regarding A on setting a time limit ~~on when pending actions has to be taken by the Board.~~ There was additional discussion on C and D-. Finally, -a suggestion was made to change the title of the policy from Alcohol and Drug Policy to Substance Abuse. There is a need for further discussion when Principal Post is present to answer questions.

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### 3-2. Community Enrichment

~~The CEC approved to give Mr. Hines funds for the Wind Energy Technology program which includes some travel costs, adding funds to purchase Survey Monkey for the school, and discussed who is purchasing the gym curtains which costs around \$2000. The school administration is working on it but it is lower on the funding priority list due to the current budget situation CEC is planning on providing \$2000 towards the cost. The CEC had a successful spring cleaning event with about 80 people showing up for the event. A car pool map has been created and a notebook to facilitate car pools. This is a project for parents and not a function of the staff/administration. The notebook will be made available soon and will definitely be available at Fall orientation.~~

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### 4-3. Fundraising

~~Brent Burch reported on amounts raised from tax credits and above and beyond. Tax credits amounts were higher for fiscal year 2010. The committee is working on a wish list and getting name of items that teachers need. The committee is also working on an "ask list." Ms. Post encouraged the fundraising committee to inform the NPA community about the impact of possible cuts to the school budgets. Here are the specific amounts raised as of April 2010:~~

~~2010 Tax Credits: \$6685~~

~~2010 Above & Beyond: \$400~~

~~Fiscal Year Tax Credits: \$56,549.25~~

~~Fiscal Year Above & Beyond: \$22,400 Brent Burch gave a brief report on the various activities and discussions of the Fundraising committee. These include creating an ask and a wish list, getting an alumni list especially during the Alumni event on June 5<sup>th</sup>, creating a Foundation, and getting more volunteers to serve on the committee. Darren Choate is going to serve as a liaison between the Fundraising committee and the Finance Committee. MaRiane Alva suggested a Jog-A-Thon.~~

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### 5-4. Finance

~~Reports for April/March 2010 were reviewed in detailed by Lyndel Manson for the board and are attached. March-April cash flow was slightly negative by \$12,000,891, but \$4233,000 was used in March for car purchases. Operationally Cash flow year to date is \$66,000 negative, but we, we are slightly in the negative but we have spent about \$2500,000 on the portable and van purchases All expenses~~

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~~incurred this year including the ones related to the purchase of vans and portables were covered through the general operations fund. building, etc. The only thing that is changing on the balance sheet is zeroing out on the reserve for vans and money will not be left for that item since the school now has five vans. Student income received is slightly above budget projections and we also received a significant amount from forest fees which was not budgeted for. Student fees being collected are now close to budget. Staff professional development budget is slightly over but we are have received slightly higher amounts in 301 monies which pays for the professional development activities so that balances out. Snow removal and maintenance repair budget is over budget because of the severe weather. Total expenses are 1.5% under/over at budget and total income is about 154% over budget projections. Legal services were higher last month (\$1,300) due to legal costs associated with review of the contiguous property.~~

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~~Motion to approve the **April** March 2010 Expenditures and Financial Statements was made by Lyndel Manson and seconded by Brent Burch. Motion was unanimously approved by **all nine** eight of the nine members present at the meeting.~~

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~~Budget for 2010-11 was reviewed. The passing of Prop 100 does not change the budget adopted for 2010-11. Income was projected to be even lower for the coming year based on current state finances. Some cuts to costs/expenses were considered but it is difficult to cut further because expenses are at a minimal acceptable levels.~~

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~~Motion to approve the budget for 2010-11 was made by Lyndel Manson and seconded by Brent Burch. Motion was unanimously approved by all eight of the nine members present at the meeting.~~

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## 6.5. Strategic Planning

Discussed under 8.1.

## 7. Action Items

1. ~~A motion was made by Lyndel Manson to approve the board meeting minutes held on Monday, March 29th, 2010 and seconded by Brent Burch. Motion was unanimously approved by all eight of the nine members present.~~

~~A motion was made by Lyndel Manson to approve the special board meeting minutes held on Monday, April 12th, 2010 and seconded by Brent Burch. Motion was unanimously approved by seven of the nine eight members present with one abstention (Ramona Mollett).~~

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## 4.8. Discussion and Possible Action Items

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4. ~~Mr. Lombardi tried calling Mr. Mongini for an update but did not make contact as of the time of the meeting. Mr. Mongini shared the appraisal cost with the landowner but the results of the dialogue have not been communicated with Mr. Lombardi. Mr. Lombardi is hoping that the~~

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~~conversation has occurred regarding a the structure of a possible lease. Mark Landsiedel, Superintendent Lombardi, Bob Durazo and John Faccone met with Mr. Mongini. Mr. Mongini provided the appraisal done by Mr. Pointer from Prescott to the owners of the property; however, it Mr. Manson which was not accepted. The amount being asked was 1.5 million and the appraisal came in at around \$700,000. There is not a lot of land sale activity y going on correctly currently in Flagstaff and comparisons are not easily available. Generally, when. The land is currently zoned as a single family residential zone. When an appraiser looks at it, he/she should look appraises at it from a highest and best use standpoint which for this piece of property was determined to be single family residential. . It is also zoned as a single family residential.~~

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~~WeThe group is are currently in the process of considering the considering possibility of recommending that the space be rented through arenting the space, long term lease with a 10 year balloon payment, building a stick structure next to the school to accommodate the classrooms and additional students, and using current resources to make this happen. Mr. Faccone is working on the cost estimates for this option. stick building and reasonable interest rate~~

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~~1. Mark Landsiedel, Superintendent Lombardi, Karen Durazo and John Faccone met with Mr. Mongini. Mr. Mongini provided the appraisal done by Mr. Poynter from Prescott to the owners of the property; however, it was not accepted. The amount being asked was \$1.5 million and the appraisal came in at around \$700,000. There is not a lot of land sale activity going on currently in Flagstaff and comparisons are not easily available. Generally, when an appraiser looks at land value, he/she appraises it from a highest and best use standpoint which for this piece of property was determined to be available with its current single family residential zoning. The Expansion Committee is currently considering the possibility of recommending that the land be acquired through a 10 year contract with a balloon payment, constructing a stick-built structure next to the portable in back of the school to provide 4 classrooms and an additional 80 students, and using current resources to make this happen. Mr. Faccone is working on the cost estimates for this option. Additional expansion up to 520 total students would be accomplished during subsequent years using cash flow generated from State allocated revenues.~~

~~2. Confirm Regarding confirmation of Teachers were offered contracts being offered to teachers and staff and everybody who is expected to sign has signed.;~~

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~~2. Mr. Lombardi indicated that work is being done on the schedule and once that is done, contracts for the teacher will be confirmed at the same rate as last year.~~

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~~3.~~

~~3.A motion was made by Lyndel Manson and seconded by Brent Burch to move into executive session at 7:20 p.m. The board came out of executive session at 7:55.~~

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~~A motion was made by Lyndel Manson and seconded by Peggy Harkness to approve the long term suspension untill the end of the school year for the~~

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~~student issue presented before the board in executive session. The motion was unanimously approved by all 8 members present.~~

~~A second motion was made by Lyndel Manson and seconded by Peggy Harkness Darren Choate to require for the student case presented before the board in executive session weekly drug tests starting two weeks from today pending legal counsel and that the consequence of failing to submit the test or in the event that the test is not clean or does not show decreasing levels of certain drugs, it would lead to immediate expulsion/withdrawal of the student. The motion passed with 7 members approving the motion and one voting against it.~~

## 2.9. Discussion Items

1. Reviewed the timeline. All items that were listed were completed.
2. Fingerprinting completed for new and incoming board members. Board members were asked to check out open meeting training for boards and commissions. Meeting is set for June 14<sup>th</sup> if we have agenda items.
2. June 14<sup>th</sup> and August 9<sup>th</sup> were meetings set for the board in the summer. New board members will be seated on the August 9<sup>th</sup> meeting.
3. What did we achieve tonight that could benefit NPA and our students?  
School calendar for 2010-11;  
DIELTS DITEP training for teachers  
Car pool map  
More information on expansion  
Trying to formalize our substance abuse policy.

## 10. Future Agenda Items

- To be provided to Paula Rand  
Approval of the Executive Board Meeting Minutes from April 26, 2010  
Expansion Plan
- 3- Possible leasing of space from FUSD

## 11. Adjournment

**There was a move to adjourn. Motion was made by Paula Rand Darren Choate and seconded by Jon Mrkonich Brent Burch. Meeting ended at 7:55:00 p.m. Next meeting is at 5:30 p.m. on May 24<sup>th</sup> June 14<sup>th</sup>.**

Comment [RNM1]: Not sure who seconded the second motion-Was it Darren or MaRiane. Peggy indicated she did not second it.

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