

Regular Board Meeting of the Corporation Monday, March 28thMay 23rdNovember 28th, 2011 6:00 p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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Draft Minutes

1. CALL TO ORDER AND ROLL CALL

X	Lyndel Manson	X	Jeff Hall
X	Peggy Harkness	X	Chris Linskey
X	Pam Heinonen	X	Becky Cordasco
X	Roger Bounds		Shannon Bailey
X	Drew Annan		
X	Bob Lombardi (Superintendent)		arrived at 5:35 p.m.

**Meeting began at 5:~~32~~30 p.m. with quorum requirement met (7 members present)

Others in Attendance
Toni Keberlein, Toni Keberlein, Ken Hunt, Steve Danner, Paula Rand

2. Pledge of Allegiance

3. Call to the Public

There was no Call to the Public.

4. Approval of minutes from:

a) Regular Board meeting November 28th, 2011

Motion to approve Regular Board minutes from November 28th, 2011 was made by Chris Linskey and seconded by Becky Cordasco. Motion was approved unanimously.

5. Superintendent's report – Bob Lombardi

[The Superintendent's report is filed in the office.](#)

Highlights: Two insurance plans have been chosen for the coming calendar year for full time employees. Lyndel Manson requested a recommendation from the Financial Committee on what the split between employee and NPA contribution should be; to be voted on at the December meeting. The enrollment cap was approved by the Charter Board today. Paul Gosar, or an aide, will visit NPA on 12/13, 12/14, or 12/15.

6. Principal's report – Toni Keberlein

[The Principal's report is filed in the office.](#)

Highlights: Finals are the week of 12/12/11. Almost every teacher has been formally observed twice this semester. The goal is to have four observations/teacher this year. Administration is testing a parent access portal to student grades; if testing goes well it will roll out next semester. The Math department is changing the scope and sequence of courses. The English department is considering going paperless.

7. Committee reports

a) Bylaws and Policies – Tom Acker, Chair

Pam Heinenon and Peggy Harkness members

Did not meet.

- i) Curriculum choice policy
- ii) Booster

b) Community Enrichment – Kathy Peretti, Chair

Peggy Harkness Board member

Peggy Harkness will check with Kathy Peretti on plans for the kiln. Snacks will be given out during exam week.

c) Finance – Jeff Hall, Chair

August 2011 financial reports

[The financial report is filed in the office.](#)

Becky Cordasco reported for the committee. Cash flow was negative this month due to NPA not receiving compensation for our additional students yet. The money owed the school should start to be sent in January. The last HACI of the HACI bill has been paid. The unused money from the Chase loan has been rolled into cash to cover any shortfalls caused by not receiving appropriate compensation from the state.

Motion to approve November 2011 financials as presented was made by Chris Linskey and seconded by Pam Heinenon. Motion was approved unanimously.

d) Fundraising – Roger Bounds, Chair

i) Wish List event date.

The committee will aim for an April date. Shannon Bailey has suggested breaking the current list into a big list item to be sent out in the flyer and a 'get it done' list that could be posted online (if it could be done and not affect the Principal).

ii) Tax Credit appeal

The appeal will be sent out in December.

iii) Endowment timing

The plan is to have a school-wide kick off in the fall.

e) Strategic Planning – Chris Linskey, Chair

Did not meet. Lyndel Manson has requested that the committee meet in January to review the current plan, to be reported on at the January meeting.

f) BoD Recruitment Committee – Drew Annan, Chair

Did not meet.

8. Discussion and possible Action Items:

a) Approval of Fund raising and Board of Director's Recruitment Committee rosters

A motion to ratify the Board of Directors Recruitment Committee roster as presented was made by Pam Heinenon and seconded by Chris Linskey. The motion was approved unanimously.

b) Superintendent monthly performance evaluation

A motion to approve that the Superintendent's performance for the month of November meets or exceeds expectations was made by Lyndel Manson and seconded by Chris Linskey. The motion was approved unanimously.

c) Fingerprinting for new Board member

Becky Cordasco brought in the completed paperwork for her fingerprints.

9. Discussion Items:

a) Review NPA Board Timeline

November items have been completed.

Audited financials will be reviewed.

The Superintendent's evaluation by the NPA community will be sent out.

12. Future Agenda Items:

Curriculum policy

Booster club policy

Strategic planning report

13. Next Scheduled Board Meeting:

Wednesday, December 14th, 2011 at 5:30 pm.

14. Adjournment:

A motion to adjourn was made by Pam Heinenon and seconded by Roger Bounds. The motion was approved unanimously. Meeting ended at 6:49 pm.