

Regular Board Meeting of the Corporation Monday, March 29, 2010 5:30 p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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Draft Minutes

1. CALL TO ORDER AND ROLL CALL

X	Brent Burch	X	Lyndel Manson
X	MaRiane Alva	X	Paula Rand (left at 7 p.m.)
X	Darren Choate	X	Jon Mrkonich
X	Bob Lombardi (Superintendent)	x	Mark Landsiedel
X	Ramona Mellott	x	Peggy Harkness

**Meeting began at 5:34 p.m. with quorum requirement met (all 9 members present)

Others in Attendance
Toni Post; Steve Danner; Sheri Bain, Kurt Mueller, Diane Stearns, Mark Carroll, Jeffrey Hall, Roger Bounds, Chris Linskey, Beth Annan, and Mike Elder.

2. Pledge of Allegiance

3. Call to the Public

Sheri Bain thanked Mr. Lombardi and the board for the acquisition of the vans. It will ease transportation issues and help with the team going to events in the same van. Mrs. Bain also talked about the expansion and the importance of moving forward quickly. She asked board members to view it as a business proposition. She states that she has been with the school for a long time and has seen the school grow but minimal impact on the school culture. There is a strong need to meet the growing demands for a school like NPA. FALA is expanding and another charter school is planning to move to Flagstaff.

4. Superintendent's Report-Bob Lombardi

Detailed report is [attached](#). Highlights include the state budget, the possible expansion, the purchase of the new vans at a very good price, a great China trip, the portables are ready, and the working on the exhaust of the chemistry lab fume hood once the snow melts.

Principal's Report – Toni Post

Report is [attached](#). Highlights includes the fundraiser by NJHS which raised money for the Leukemia and Lymphoma Society and the resulting hair color (Electric Banana Yellow) by Ms. Post because they met their challenge and raised over \$1,500; Mock Trial's success; the upcoming school trips; and the

possible NPA expansion including the possibility of adding sixth grade. Comments regarding the possible expansion include that NPA offers a quality business product focused on raising good citizens. She strongly believes that “all kids deserve a great education”. Regarding sixth grade being added, she stated that if kids start in sixth grade, they can be acculturated to the learning style of NPA and become interested in education in a more intrinsic way. Stress could be reduced considerably when entering seventh grade. Ms. Post would like to ask of the board formally to allow the school management team to look at properties and begin planning for a sixth grade beginning in the Fall semester of 2010.

Also attached to the written report was a letter from Mr. Danner to the board regarding the possible expansion.

5. Committee Reports

• Bylaws and Policies – Margaret Harkness, Chairperson

Nothing to report

• Community Enrichment

The CEC will be at orientation next week and they will provide water and treats. NPA Arne mugs will be on sale. There is going to be a clean up day on May 1st and see if the different organizations will come and do some cleaning on the FUTS as a public service and kids could earn community service hours. This will be followed by a barbecue at the Ramada at Fox Glenn park. Teacher Appreciation will be at Forest Highlands on May 7th.

• Fundraising

The Fundraising committee has three current activities that are ongoing: Tax credit, Above and Beyond, and reviewing the process and assistance related to submitting grants using the Foundation search database. The committee is working on a wish list along with a brochure to solicit funds from families to help meet the needs on the wish list. Another possibility is to create an “Ask” list of people whom we could potentially ask to donate a certain amount to the school. Finally, the Foundation Search database was purchased to help us find external sources to help fund various activities of the school. One idea was finding someone to do the searching and come up with a possible list of proposals. Ms. Post will look for some possible sources of funding and solicit help from parents and other interested individuals to help write specific proposals. Jeffrey Hall in the audience indicated interest in writing one if specifics were provided.

• Finance

Financial reports for February 2010 was reviewed in detailed by Lyndel Manson for the board and are [attached](#). Money was set aside for the vans which have been purchased. February 2010 was a positive cash flow month. We are slightly over on the income side as opposed to spending since we budgeted

conservatively for this school year. More money than budgeted was spent on snow removal. We are slightly under on total expenses. Lyndel Manson also shared the auditor's report which was considered to be a clean report and used as an example regarding how to do good school accounting. She also spoke about preparing the budget for next year which will include a reduction in income expected per student as compared to what was set aside for the previous year. We will budget a reduction in the student's fees for the coming year because of the entire fee amounts were not collected. Lyndel Manson will be working with the accountant to see if we can track expenses and incomes related to student activities in a manner that is more clear.

Motion to approve the February 2010 Expenditures and Financial Statements was made by Lyndel Manson and seconded by Brent Burch. Motion was unanimously approved by eight of the nine members present.

Motion to approve a zero increase as the base for budget neutral contracts for NPA teachers and staff for 2010-11 was made by Lyndel Manson and seconded by Brent Burch. Motion was unanimously approved by eight of the nine members present.

- **Strategic Planning**

This item was discussed under 8.1.

7. Action Items

- 1. A motion was made by Lyndel Manson to approve the annual board meeting minutes held on Monday, March 1st, 2010 and seconded by Brent Burch. Motion was unanimously approved by seven of the nine members present and two abstentions (MariAne Alva and Ramona Mellott).**

2. Election of board members

There were eight members who had presented before the board during the March 1, 2010 meeting. There was one member who submitted their nomination and was added to the slate of candidates. The following members were presented for election for the open board seat: Beth Annan, Mark Carroll, Christopher Linskey, John McCartney, Diane Stearns, Victoria Kelly, Roger Bounds, Matt Kesler, and Jeffrey Hall.

There was a general review of a previous meeting discussion on the method of election. A majority vote is required for a member to be elected (5 votes). There were two rounds of elections.

Results (ballots attached):

Round 1:

	Beth Annan	Roger Bounds	Mark Carroll	Jeffrey Hall	Matt Kesler	Chris Linskey	John McCartney	Diane Stearns	Victoria Kelly
Brent Burch		X						X	
Darren Choate	X		X						
Margaret Harkness		X		X					
Lyndel Manson	X			X					
Paula Rand				X		X			
Ramona Mellott						X	X		
Mark Landsiedel				X		X			
Jon Mrkonich			X			X			
MaRiane Alva			X					X	

Three members advanced to the second round.

Round 2:

	Mark Carroll	Jeffrey Hall	Chris Linskey
Brent Burch	X	X	
Darren Choate	X	X	
Margaret Harkness		X	X
Lyndel Manson		X	X
Paula Rand		X	X
Ramona Mellott		X	X
Mark Landsiedel		X	X
Jon Mrkonich		X	X
MaRiane Alva	X		X

The two members who received the minimum of five votes were Christopher Linskey and Jeffrey Hall. Newly elected board members will begin their new term in August 2010.

8. Discussion and Possible Action Items

1. Work is continuing on the appraisal. Mr. Mongini is working on the appraisal and will have a discussion on the appraisal with Mr. Manson's group. Mark Landsiedel will ask Mr. Mongini to set up a meeting regarding the appraisal.

9. Discussion Items

1. Reviewed the timeline. All items that were listed were completed.
2. What did we achieve tonight that could benefit NPA and our students?.
Election of new board members starting on the board by August 2010
New vans purchased for the school

10. Future Agenda Items

Review the timeline.
Consider sixth grade as part of the expansion
Set August meeting date
Possible expansion discussions
Approval of the FY 2011 budget

11. Adjournment

There was a move to adjourn. Motion was made by Lyndel Manson and seconded by Brent Burch. Meeting ended at 7:50 p.m. Next meeting is at 5:30 p.m. on April 26th.

Respectfully Submitted by

Ramona Mellott, Secretary