

<b>Regular Board Meeting of the Corporation</b> <b>Monday, <del>March 28th</del><del>May 23rd</del>January 30th,</b> <b>2012</b> <b>5:30 p.m.</b>	<b>Northland Preparatory Academy</b> <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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**Draft Minutes**

**1. CALL TO ORDER AND ROLL CALL**

X	Lyndel Manson	<del>X</del>	Jeff Hall
X	Peggy Harkness	X	Chris Linskey
X	Pam Heinonen	<del>X</del>	Becky Cordasco
X	Roger Bounds	X	Shannon Bailey
X	Drew Annan		
X	Bob Lombardi (Superintendent)		<del>arrived at 5:35 p.m.</del>

\*\*Meeting began at 5:~~32~~32 p.m. with quorum requirement met (8 members present)

<b>Others in Attendance</b>
<del>Toni Keberlein,</del> Toni Keberlein, Ken Hunt, Steve Danner, <del>Steve Danner, Paula Rand</del>

**2. Pledge of Allegiance**

**3. Call to the Public**

There was no Call to the Public.

**4. Approval of minutes from:**

**a) Regular Board meeting November 28th, 2011**

**A motion to approve Regular Board minutes from November 28th, 2011 was made by Chris Linskey and seconded by Becky Cordasco. The motion was approved unanimously.**

**5. Superintendent's report – Bob Lombardi**

[The Superintendent's report is filed in the office.](#)

Highlights: Mr. Lombardi has an appointment on 2/1/12 with the Charter Board to sign NPA's charter renewal; NPA had visits from Eileen Sigmund, President of the Charter Association on 1/4/12 and Kelley Ferguson, Legislative Assistant to Paul Gosar DDS, Congressman AZ District 1 on 1/6/12; a 403B plan has been established for employees who wish to set up a savings plan; the HSA has been established and funded for December and January; the internal mechanism in the exterior double doors in the music/sports annex will be replaced over Presidents Day weekend.

**6. Principal's report – Toni Keberlein**

[The Principal's report is filed in the office.](#)

Highlights: 2014 will be the first year the National Common Core Standards assessments are made. Curriculum, professional development and technology will need updating to meet this challenge and additional funding considered when developing the new budget; ARS 15-203 (A)(38) requires that teacher and principal evaluation instruments to be in place for the school year 2012-2013.

**7. Committee reports**

**a) Bylaws and Policies – Tom Acker, Chair**

**Pam Heinenon and Peggy Harkness members**

**i) Curriculum choice policy**

After much deliberating, the Bylaws and Policies committee is recommending that no change be made to the current policy.

**A motion to accept the Bylaws and Policies committee recommendation not to change the current curriculum choice policy was made by Pam Heinenon and seconded by Roger Bounds. The motion was approved unanimously.**

**ii) Booster club – The committee has started research and receiving input from relevant sources.**

**iii) Amendment of list of controlled substances – The committee recommends the following language be added to the list of banned substances in section JICH – Drug and Alcohol Use By Students: “Look-alike substances or substances that mimic the effect of drugs will be treated as illegal substances.”**

**A motion to accept the Bylaws and Policies committee recommendation to add the following language “Look-alike substances or substances that mimic the effect of drugs will be treated as illegal substances.” to section JICH – Drug and Alcohol Use By Students in the NPA Policies manual was made by Pam Heinenon and seconded by Shannon Bailey. The motion was approved unanimously.**

**b) Community Enrichment – Kathy Peretti, Chair**

**Peggy Harkness Board member**

The CEC has offered to help pay for creating a new NPA website. Toni Keberlein has hired a group to do the work. It is estimated to cost about \$2500. Peggy will take this information back to committee where a decision on the amount to give will be made.

**c) Finance – Jeff Hall, Chair**

**August 2011 financial reports**

The financial report is filed in the office.

Becky Cordasco reported for the committee. The AZ Charter Board approved NPA's enrollment cap increase and the school has received the additional funds. NPA is now cash positive for the year and currently has \$778K in cash.

**A motion to approve November and December 2011 financials as presented was made by Becky Cordasco and seconded by Shannon Bailey. The motion was approved unanimously.**

- i) Review 2010/2011 Audited Financials – will be done in February
- ii) Review/Approve Insurance Breakout – the Finance committee recommends the following motions be approved:

**The following motion was made by Becky Cordasco concerning the health care deductions from employee paychecks: Half of the deductions will be deposited directly in the employee HSA account and half will go to NPA to help defray health insurance costs. The motion was seconded by Chris Linskey. The motion was approved unanimously.**

**The following motion was made by Becky Cordasco: NPA will contribute \$100/mo to the HSA accounts of those employees who participate. The motion was seconded by Chris Linskey. The motion was approved unanimously.**

**d) Fundraising – Roger Bounds, Chair**

- i) Wish List event date.  
The event will take place on 4/20/12 at The Meadows in Forest Highlands. Invitations will go out in early March.
- ii) Tax Credit appeal  
A Tax Credit Appeal postcard was sent out in December.
- iii) Endowment timing  
The committee plans to ask Jeff Hall come and explain how the endowment will work so they have a better idea of what they need to do.

**e) Strategic Planning – Chris Linskey, Chair**

The committee met on 1/20/12. They reviewed the summary of the current strategic plan (filed in office). The school has made excellent progress on most goals. Work on many goals is on-going. Emphasis will probably shift from expansion to technology development. A new parent survey will be conducted and a needs analysis will be done.

**f) BoD Recruitment Committee – Drew Annan, Chair**

A banner will be put on the website to announce board openings. An announcement will be put on the white boards and an email blast sent out. Self nominations will not be allowed this year. The slate will be presented at the February meeting.

8. **Discussion and possible Action Items:**  
a) **Superintendent monthly performance evaluation**

**A motion to approve that the Superintendent's performance for the months of November and December meets or exceeds expectations was made by Lyndel Manson and seconded by Chris Linskey. The motion was approved unanimously.**

9. **Executive Session:**

**A motion to go into executive session was made by Chris Linskey and seconded by Pam Heinenon. The motion was approved unanimously.**

The Board is very pleased with the results of the Superintendent evaluation. Lyndel Manson said for the Board: 'We couldn't have pulled off the expansion without Bob. Kudos!'

10. **Discussion Items:**  
a) **Review NPA Board Timeline**

The Superintendent's evaluation has been completed.

12. **Future Agenda Items:**

There will be an executive session to discuss the Superintendent's contract renewal.

Action will be taken on the contract renewal.

The slate of board nominees will be presented.

13. **Next Scheduled Board Meeting:**  
Wednesday, February, 29<sup>th</sup>, 2012

14. **Adjournment:**

**A motion to adjourn was made by Roger Bounds and seconded by Becky Cordasco. The motion was approved unanimously. Meeting ended at 8:35 pm.**