

<b>Regular Board Meeting of the Corporation</b> <b>Monday, October 26 2009</b> <b>5:37 p.m.</b>	<b>Northland Preparatory Academy</b> <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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**Minutes**

**1. CALL TO ORDER AND ROLL CALL**

X	Brent Burch	X	Lyndel Manson
X	Peggy Harkness	X	Paula Rand
X	Bob Lombardi (Superintendent)	X	Mark Landsiedel
X	Ramona Mellott	x	Darren Chaote (left at 8:00 p.m.)
X	MariAne Alva		Vacant Board Member Position

\*\*Meeting began at 5:37 p.m. with quorum requirement met (8 members present)

<b>Others in Attendance</b>
Steve Danner, Michael Manson, Elizabeth Harding and Linda Phoenix

**2. Pledge of Allegiance**

**3. Call to the Public**

There was one call to the public regarding Item 8.4.a.

**4. Superintendent's Report-Bob Lombardi**

Detailed report is [attached](#). Highlights include: state budget and payments; his meeting with Rep. Tobin who is supportive of charter schools and he also pointed out that no teachers in N. Arizona have lost their jobs; change in portable placement was approved by the city and is in the process of being finished, relocated and final state inspection; health insurance premium increases; and employee time banking.

**5. Principal's Report – Toni Post**

No report.

**6. Committee Reports**

**1. Bylaws and Policies – Peggy Harkness, Chairperson**

There was a brief discussion on the changes to the Admissions Policy which is [attached](#) based on the recently revised statutes (A.R.S. 15-184 S.B. 1196). Changes include adding additional preference selection categories to the existing sibling preference. These include children of full-time employees (at least 5/7<sup>th</sup>), followed by children of Governing Board members.

**A motion was made by Peggy Harkness and seconded by Mark Landsiedel to approve the changes in the Admission Policy. Motion was unanimously approved by all members present.**

## **2. Community Enrichment**

No report.

## **3. Finance**

Reports for September 2009 was reviewed in detailed by Lyndel Manson for the board and are [attached](#). Cash flow in the month of September was negative due to insurance costs. However, no need for concern.

**Motion to approve the September 2009 Expenditures and Financial Statements was made by Lyndel Manson and seconded by Brent Burch. Motion was unanimously approved by seven members present.**

There was another recommendation from the Finance Committee regarding sick leave policy.

- a. There was a motion by Paula Rand and seconded by Brent Burch to approve the recommendation that staff be permitted to roll over their 2 personal days from year to year. Motion was unanimously approved by seven members present. Motion was unanimously approved by seven members present.**
- b. There was another motion by Paula Rand and seconded by Brent Burch to approve the recommendation that staff who have “banked” hours up until the adoption of these changes to keep those banked hours, but do not permit any further banking of hours toward future time off. Motion was unanimously approved by seven members present.**
- c. The final motion was made by Lyndel Manson and seconded by Paul Rand to permit employees to work additional hours/positions within NPA to pay off sick days used beyond those allocated, if they choose and at the discretion of NPA who would determine and pre-approve the work which will be eligible to pay off sick “debt.” Motion was approved by six of members present, with one negative vote.**

## **4. Fundraising**

Brent Burch reported on the Fundraising committee and indicated that we are short on members. Minutes of the committee meeting are [attached](#).

## **5. Strategic Planning**

No report.

## 7. Action Items

**A motion was made by Lyndel Manson to approve the board meeting minutes held on Monday, September 28, 2009 and seconded by Brent Burch. Motion was unanimously approved by seven members present.**

## 8. Discussion and Possible Action Items

1. The list of committee memberships and committees was discussed. Item 8.2. provides additional information.
2. Responsibilities and charges to the committee are [attached](#). The strategic planning committee will not have regular meetings but will meet when needed. Mark Landsiedel will provide a report as needed. Brent Burch made a recommendation to strike the word “external” from the fundraising section.
3. Student admission policies was addressed in 6.1.
4. Ongoing discussion regarding feasibility/desirability of purchasing land to allow for expansion of NPA
  - Michael Manson spoke on the project and provided information on the three types of projects for the expansion and the difference in costs between modulars, stick built and a two-story building.
  - Board discussed this item further and decided that there is a need to provide information to the general NPA community and seek public comment on the expansion before moving to a final vote. The board will move ahead with the decision after considering input from the various constituencies at NPA.
5. Item on employee sick leave policy was discussed in item 6.3.

## 9. Discussion Items

1. Annual meeting was called to order. Report which is [attached](#) was reviewed and information on the NPA families accessing this report will be included in the newsletter.
2. Discussed options for recruitment of new board members to fill vacant seat. Brent Burch along with Peggy Harkness volunteered to develop a step by step process on facilitating the nomination process. MariAne Alva will work on getting an ad in the paper.
3. Review NPA Board Timeline Sheet – No changes recommended.
4. What did we achieve tonight that could benefit NPA and our students?
  - i. Revision of the admission policy
  - ii. Leave policies for policies and discussed insurance options
  - iii. Charted a firm path for the expansion plans
  - iv. Discussed ways to increase nominations for vacant board positions

## 10. Future Agenda Items

Present slate of candidates

Discussion and possible vote on the expansion plans

## **11. Adjournment**

**There was a move to adjourn. Motion was made by Lyndel Manson and seconded by Brent Burch. Meeting ended at 9:20 p.m. Next meeting is at 5:30 p.m. on November 23rd.**