

Northland Preparatory Academy
Flagstaff, Arizona
APPLICATION FOR
BOARD OF DIRECTORS POSITION
(Term Ending August 2011)

The NPA Board of Directors is currently soliciting applicants to fill a Board vacancy. This board term will end August 2011. The election is scheduled to take place at the Board Meeting on December 14, 2009 at NPA.

Applications to be included in a presentation of the slate of candidates to the Board at the November 23, 2009 Board meeting are due electronically to Brent Burch at brent.burch@nau.edu by Wednesday, November 18, 2009. Nominations may also be made from the floor at the December Meeting of the Board on December 14, 2009. At the November Board meeting Board applicants will have a 3 minute opportunity to speak to the Board about your candidacy. Your attendance at the meeting is strongly encouraged.

The NPA Board holds regular meetings on the fourth Monday of each month, at 5:30 p.m., typically at NPA. These meetings can last 2-4 hours in length and are Open Meetings. Additionally special meetings may be called to address time sensitive issues and an annual meeting is held in October each year.

Each Board member is asked to serve on a minimum of one NPA Board Committee. These committees meet at least once each month. There is a Finance Committee, a By-Laws and Policies committee, a Fund Raising Committee, a Community Enrichment Committee, and a Strategic Planning Committee. Additional work is done on an ad hoc committee basis with marketing and public relations, Board nominations, and as additional issues may be brought to the Board for consideration.

We function under By-Laws which stipulate a membership of nine (9) Board members. We currently have eight (8) seated Board members. Our By-Laws stipulate that at least fifty-one percent (51%) of the Directors shall be parents of students currently enrolled at NPA. Additionally, as of October, 2009 the children of the Governing Board, who do not currently have a child at NPA have priority for admission to the school before those children who do not have siblings at NPA or whose parents are not full time employees of NPA. Our By-Laws are posted on the NPA web site at www.northlandprep.org for your review.

NPA Board of Directors members are required to provide a fingerprint card to the school administration at your own expense (approximately \$50) soon after the election. Mandatory training will be available in early 2010. In addition to Board meeting and committee meeting time, Board members are expected to role model volunteer services and financial support to the school. There currently is no set minimum expectation in either area.

Interested parties would be strongly encouraged to attend any regular Board meeting to observe the current Board at work and to become familiar with issues before the Board. Your attendance is strongly recommended at the Monday, November 23, 2009 Board meeting and required at the Monday, December 14, 2009 Board meeting where the election will take place.

You may direct any questions to members of the NPA Governing Board:

Brent Burch at brent.burch@nau.edu Paula Rand at randband@aol.com
Darren Choate at drc@drchoate.com Lyndel Manson at lyndel@mlmis5.com
Peggy Harkness at harkness54@msn.com Mark Landsiedel at mlandsiedel@ci.flagstaff.az.us
Ramona Mellott at ramona.mellott@nau.edu Mariane Alva at mariane@prsadvantage.com

APPLICATION FOR BOARD OF DIRECTORS POSITION

PART A.

1. PERSONAL INFORMATION:

Respond to all items.

Name _____
Last
First
Middle

Telephone _____ Email _____

2. EXPERIENCE

In order to assemble a board that provides the diversity to address the issues important to this school, and the balance to meet each of the varying needs of governing our school, we are looking for a variety of types of expertise. Please address your skill level for each area listed below. Let us know how your membership on the Board would help us meet the goal of full diversity and balance to cover all NPA needs.

| Skill Set | (lots of experience) | (some experience) | (no experience) |
|---|----------------------|-------------------|-----------------|
| Arizona Politics | | | |
| Budget/Finance | | | |
| Building/Facilities Management | | | |
| Business Ownership/Management | | | |
| Communications and Marketing | | | |
| Community Collaboration / Partnerships | | | |
| Community Engagement | | | |
| Educational Issues | | | |
| Fund Raising | | | |
| Leadership | | | |
| Legal Expertise/Legal Issues in Education | | | |
| Legislative Issues | | | |
| Policy Making | | | |
| Strategic Planning | | | |
| Technology/ Web Development | | | |
| | | | |

Use the space below to comment on how any of these experiences would contribute to your Board membership

Volunteer service to NPA is a critical component to the success of this school. Please highlight the volunteer experience(s) you have with Northland Preparatory Academy.

List in consecutive order beginning with most recent experience all those professional work experiences you have had that lead you to believe you would be interested in filling this position

| Dates | Position, Location | Supervisor Name and Title | Supervisor's Phone |
|-------|--------------------|---------------------------|-------------------------------|
| | | | (Business) _____ (Home) |
| | | | |
| | | | (Business) _____ (Home) |
| | | | |
| | | | (Business) _____ (Home) |
| | | | |
| | | | (Business) _____ (Home) |
| | | | |
| | | | |

3. REFERENCES:

List the names of persons who are familiar with your character, personality and work habits.

| Name | Official Position | Telephone (Business) | Telephone (Residence) |
|------|-------------------|----------------------|-----------------------|
| | | | |
| | | | |
| | | | |

4. EDUCATION:

List all graduate and undergraduate work and degrees earned.

| Name of School and Location | Date Earned | Date of Degree or Diploma | Degree, Diploma or Hours | Major | Minor |
|-----------------------------|-------------|---------------------------|--------------------------|-------|-------|
| | | | | | |
| | | | | | |

5. HONORS AND DISTINCTIONS:

List degrees, honors, awards, communications, elective or appointive offices held, or other distinctions received.

6. MEMBERSHIPS AND AFFILIATIONS:

List educational and other, and note leadership roles.

7. COMMUNITY AND ACTIVITIES:

List each activity and specify the community.

| Activity | Community |
|----------|-----------|
| | |
| | |
| | |
| | |
| | |

8. ANY ADDITIONAL INFORMATION YOU WOULD LIKE TO PROVIDE:

PART B.

9. BACKGROUND CHECK AND INFORMATION:

In addition to the following information, a thorough background check may be made at the option of the Governing Board. If additional space is needed, begin your explanation here and attach additional sheets. Clearly identify any additional sheets as 9. *Background Check and Information: A, B, C and D respectively.*

“Yes” answers to the following questions will not necessarily result in denial of your application.

- A.** Have you ever been convicted of, admitted committing, pleaded no contest, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer, “YES” even if the matter was later dismissed, deferred, reversed, vacated or expunged. If you answer “YES” you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).

Yes No

Explanation: _____

- B.** Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? You must answer “YES” even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer “YES” you must provide the date of termination of employment, the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination.

Yes No

Explanation: _____

- C.** Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer “YES” you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you, the final disposition and/or current status of the charge or complaint.

Yes No

Explanation: _____

- D.** Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer “YES” you must provide the name, address and telephone number of the employer or licensing body and a statement of the accusations against you.

Yes No

Explanation: _____
