

## Approved 2/21/08

### NPA Community Enrichment Committee Minutes November 15, 2007

#### **Call to Order**

Linda Sogge called the meeting to order at 4:05 p.m. In attendance: Paula Rand, Kathy Peretti, Linda Sogge, Margaret Rynn, Rossana Baker, Khamson Sirimanivong, Carol Bousquet, Mary Lee Fisher, Anne Vonesh, Kathy Childers, and Peggy Pollak.

#### **Approval of Minutes**

Minutes of October 20, 2007 meeting were approved unanimously with corrections to spelling of two names.

#### **Financial Statements**

Margaret Rynn reviewed the financial statements. Final monies from painless fundraising programs are being received now from the 2006-2007 school year. Restricted Funds from casual dress days are also being received and are designated to support the free lunch program.

#### **Volunteer Recognition Program Plan Update**

Mary Lee Fisher reported that progress is being made on developing a plan for recognition of volunteers to NPA. An event is tentatively targeted for April, while recognition on an on-going basis will be included in monthly newsletters. Mary Lee Fisher has been requesting names of volunteers from faculty for this purpose. A spring program will be considered again at the January meeting.

#### **Fundraising**

- Barnes and Noble Fundraising – Linda Sogge reported this fundraising event begins this evening and runs through Sunday. She reported that fliers have been distributed to kids on their way out the door at the end of school to ensure families are aware of this opportunity, and the schedule of performances. It was suggested that signage be made to announce the program and introduce performers on-site. Mary Lee Fisher offered to work with the art department to design a sign. It was also suggested that Dr. Abeshaus' library wish list be made available on-site to encourage purchases in support of her library.
- License Frame/Wristband Fundraising – Margaret Rynn presented cost analysis with break even numbers for these items. The committee reported on interest of their own students in purchasing either of these items. There seemed to be modest interest in those surveyed. The committee agreed to set this idea aside for the time being and focus on other fundraising efforts. The idea of water bottles was again floated, though remembering that the Spanish Club is currently selling these. The committee will look into knit hats and other fundraising ideas.
- Qwest 1% Fundraiser – Linda Sogge reported on being alerted to this opportunity offered by Qwest. After looking into it further, she reported, Qwest officials

informed her that it is a program offered for school districts, but not to individual schools, charter or otherwise. This idea was set aside with no action.

- Frozen Ice Cream Machine – Since the last meeting, the CEC has acquired a frozen ice cream machine from a local deli which was brought to the meeting to demonstrate. Rossana Baker and Paula Rand demonstrated the function and made a batch of soft serve ice cream. The committee discussed how best to put it to use and determined that a test run of small ice cream cones will be sold for 25 cents after school on Friday, December 7 once permission of the administration is attained. Ann Vonesh, Peggy Pollak, and Linda Sogge volunteered to manage this first trial run. Linda Sogge offered to double check on the need for a food handler permit. The small size of the cone will allow more students a chance to be served without waiting for another batch of ice cream to freeze.
- Painless Fundraising - Kathy Peretti reported on how these programs are going. Given the lag of information, monies earned by school participation are largely unavailable. It was recommended that a different measure may be number of participating families. Techniques to encourage increased participation were discussed, and it was determined that a participant target should be set, with a school “prize” of a free dress day to be considered. Kathy Peretti offered to look over the numbers of the different programs, establish a reasonable goal, and report back to the committee.

The committee revived the idea of making available laptop computers at some school event(s) to make sign up easier. Ann Vonesh offered to seek out tips on best techniques to employ this strategy from another school which has found success with this.

### **Building Community**

- Web page posting of CEC agendas, minutes – Paula Rand reported that the Board did discuss this item at the last Board meeting, but that there was no consensus for all committees. The committee discussed the strong desire to use this technique to communicate with the larger NPA community, and suggested that other Board committees may follow the lead. There was committee consensus to move ahead with this. Toni Post will be asked to post on-line minutes of each meeting. These minutes will be labeled DRAFT until final approval is made.
- Community Bulletin Board – Linda Sogge reported that she is working with Toni Post on getting updates from teachers for the wish list, with an eye towards posting a revised list shortly. It was suggested that teachers also be alerted to the fact that items requested are indeed being attained whether it has been their request yet or not, and that the community is supporting their needs.
- Family Events – There was no specific determination about what family event(s) to put on the calendar, but it was generally agreed that a February event should be planned, perhaps a movie night or something with a Valentine’s Day theme. This item will be included on the agenda for the next CEC meeting in January.
- Newsletter Articles – A brief discussion about what might be included in the December/January newsletter to represent actions of the CEC ensued. Items to be included were: update of the wish list with article drafted by Linda Sogge;

painless fundraising updates/goals to be drafted by Kathi Peretti; reminder to bring boxtops to front desk to be drafted by Carol Bousquet; and results of Barnes and Noble fundraiser if results are available.

**Volunteer to Assist Teacher** – Linda Sogge reported on behalf of Toni Post, that Leslie Nichols had requested a volunteer parent for approximately 2 hours per week to assist with copying and miscellaneous tasks. Kathy Peretti offered to help and will contact Ms. Nichols.

The meeting adjourned at 5:20 p.m.

Respectfully submitted by Carol Bousquet