

## **APPROVED September 20, 2007**

### **NPA Community Enrichment Committee Minutes August 23, 2007**

#### **Call to Order**

Linda Sogge called the meeting to order at 4:05 p.m. In attendance: Kim Hart, Margaret Rynn, Carol Bousquet, Paula Brunswick, Linda Sogge, Kathy Childers, Mary Lee Fisher, Paula Rand, Toni Post, Jim Fisher.

#### **Election of Officers**

Election of officers for the 2007-2008 school year were held. Elected were, Chairperson, Linda Sogge, Secretary, Carol Bousquet, Treasurer, Margaret Rynn.

#### **Financial Statements**

Margaret Rynn shared the current cash flow statement for the Community Enrichment Committee. The committee recommended some consolidation of accounts and discussed the new arrangement to receive 10% of free dress revenues. These monies will be used to offset some of the cost of providing lunch cards for students eligible for free and reduced lunches. Some of this money may also be used to provide NPA tee shirts to students who would not otherwise be able to acquire one.

#### **Fundraising**

- Evaluate Spaghetti Dinner – It was suggested that this topic be discussed in tandem with the Finance Committee of the Board when they schedule a meeting for this purpose.
- Painless Fundraising Oversight Proposal – Carol Bousquet shared updates to information compiled for the “Painless Fundraising” programs. She suggested that one person be recruited to oversee all of these programs, to retain all account numbers and passwords, and to help publicize programs. Each individual program will continue to be run by a specific contact person. Mary Lee Fisher offered to oversee BoxTops program, Margaret Rynn will oversee Basha’s, and Paula Brunswick will manage the Lands’ End program. Carol Bousquet will include information on the summary sheet about the Target credit card program.
- New Fundraising Ideas – Mary Lee Fisher presented two proposals received by the school for fundraising opportunities. One for candy and the other for jewelry items. These were both rejected. Margaret Rynn shared information about a book sale program affiliated with Barnes and Noble. The committee agreed to look further into this fundraising idea. Kim Hart offered to follow up with this.
- Brick Fundraiser – Mary Lee Fisher indicated an order will be organized for the Fall. She will update order forms and make them available at Parent’s night as well as on line.

### **Building Community**

- Newsletter articles – Toni Post indicated that her work load has made it difficult to see the school newsletter to fruition. She asked for ideas and assistance. The Committee suggested finding a volunteer to help compile articles each month then send the final word document to Toni to post into the template. Paula Rand offered to assist with this. Carol Bousquet offered to make summaries of CEC actions each month to include in the newsletter.
- Web page posting of CEC agendas, minutes – The committee discussed a desire to post agendas and minutes of the committee to the school web site, but it was noted that other Board committees do not do that, thus, it would be inappropriate for this committee to do so.
- Community Bulletin Board – The committee discussed the difficulty of coordinating the on-line version of the teacher wish list, with the binder in the copy room, and the spaghetti plate display. After discussion, it was determined that the display should be removed until another spaghetti event, and that the requests should be cross referenced, compiled, updated, and posted on line. In addition a hard copy of the list will be made available at Parent night. Linda Sogge offered to work on this task.

**Volunteer Appreciation Event** – Mary Lee Fisher proposed that the school sponsor some type of recognition event for the many volunteers who give their time at NPA. The committee quickly agreed and shared ideas for ways in which to do that. Among the ideas were inclusion of volunteers with teacher appreciation luncheon, newsletter articles spotlighting volunteers throughout the year, gift cards, and others. The committee agreed to consider this further and further discuss it at the next meeting.

**Confirm Proposed 2007-2008 Meeting Schedule** – The proposed meeting schedule for the school year was approved with one change, March meeting moved up to March 13, 2008. Meetings are generally the 3<sup>rd</sup> Thursday of each month.

The meeting adjourned at 5:29 p.m.

Respectfully submitted by Carol Bousquet