

Regular Board Meeting of the Corporation <b>March 28, 2016</b> <b>5:30p.m.</b>	Northland Preparatory Academy <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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## Minutes

### 1. CALL TO ORDER AND ROLL CALL

X	Ian Cribbs	X	Scott Dale
X	Marc Chopin	X	Kristi Hubbard
X	Dan Andersen	X	Jennifer Youngberg
X	Bob Lombardi (Superintendent)	X	Ted Reed
X	Dave Lytle (left @ 7:50pm)	X	Kurt Mueller

\*\*Meeting began at 5:34 pm with quorum requirement met (10 members present)

<b>Others in Attendance</b>
Toni Keberlein, Steve Danner

### 2. Pledge of Allegiance

### 3. Call to the Public

- a. No requests from the public

### 4. Election of Board Members

- a. **Ted Reed, Danielle Eadens, Cristy Zeller, and Jeffrey Jones were elected to the Board by majority vote of the current members. The Board congratulates the new members and thanks all applicants for their interest.**

### 5. Approval of Minutes from Regular Board Meeting of February 22, 2016

Dan Andersen made a motion to approve the draft minutes as presented. Scott Dale seconded the motion.

**The motion to pass the February, 2016 minutes passed unanimously.**

### 6. Superintendent's Report – Bob Lombardi

**The Superintendent's report is filed in the office.**

Highlighted items included:

- 1) Five teaching positions are likely to be vacated by departing employees at the end of the school year. This number is consistent with recent years and is a lower percentage than is typical for Arizona public schools.
- 2) Two new additional positions (school nurse and mathematics instructor) are requested for the next school year. The Finance Committee will review this request.

- 3) The Administration would like to present contracts to employees for the 2016-2017 school year no later than April 14 in order to facilitate recruitment for vacant positions.
- 4) A number of substantial maintenance items have been identified, including roof repair and replacement and HVAC repairs. The school's reserve fund will likely be used to pay for some or all of this maintenance.
- 5) NPA has received word from AdvancEd that the school has been accredited for a 5-year period.

## 7. Principal's Report – Toni Keberlein

[The Principal's Report is filed in the office.](#)

Highlighted items included:

- 1) AZ Merit testing is occurring this week.
- 2) The AdvancEd accreditation includes several recommendations, including the development of a continuous improvement plan.
- 3) An NPA undergraduate student has proposed a research project examining how teachers value autonomy within their schools.

## 8. Committee reports

- a.) Bylaws and Policies (Scott Dale - Chair)  
The committee did not meet.
- b.) Community Enrichment (Kristy Hubbard – Board representative)  
The committee met and has agreed to donate \$500 towards the replacement of speakers in the gymnasium. The committee will also sponsor embroidery for shirts provided by NPA staff.
- c.) Finance (Jennifer Youngberg - Chair)

*A motion to approve the February, 2016 financials was made by Dave Lytle and seconded by Marc Chopin. The motion was approved unanimously.*

- d.) Fundraising (Dan Andersen - Chair)

The committee met and requested information from the Strategic Planning and Finance Committees regarding STEM priorities that can be used in marketing and fundraising for the Spring Gala fundraiser. The next two meetings are 3/31 at 6:30pm at Warner's Nursery and 4/13 at 6:30pm (location TBD). Board members are encouraged to help seek donations for the Gala event to be held 5/21 at the Museum of Northern Arizona.

- e.) Strategic Planning (David Lytle - Chair)

The committee met to discuss STEM priorities. This information will be provided to the Fundraising Committee.

f.) BoD Recruitment (David Lytle - Chair)

The committee did not meet.

**9. Discussion and Action Items:**

Recommendations to issue an AZ State Credit Union credit card to NPA replacing the Chase card currently issued in Bob Lombardi's name. The Finance Committee discussed and recommends approval by the Board.

*A motion to approve a request for an AZ State Credit Union card in Mr. Lombardi's name was made by Dan Andersen and was seconded by Marc Chopin. This motion was approved unanimously.*

Discussion and Recommendation on 2016-2017 budget items  
Administration would like teacher contracts to be issued earlier this year so that Administration is aware of those returning in the fall. The recommendation is a pay increase of up to 5.5%. This increase equates to roughly 160K including benefits. The Finance committee met and discussed this item and felt that the current financial situation could handle the increase.

*A motion was made to allow Administration to put into place contract increases of up to 5.5% for the 2016-2017 contract year. Dan Anderson made a motion, seconded by Ted Reed. This motion was approved unanimously.*

**10. Monthly evaluation of Superintendent Performance**

*A motion to approve that the Superintendent's performance for the month of February, 2016 meets or exceeds expectations was made by Jennifer Youngberg and seconded by Ian Cribbs. This motion was approved unanimously.*

**11. Future Agenda Items:**

Kurt Mueller to present financial trends/discussion item.

**11. Adjournment:**

*A motion to adjourn was made by Marc Chopin and seconded by Kristi Hubbard. Motion passed unanimously.*

The meeting adjourned at 8:09 pm.

**Next scheduled NPA Governing Board meeting is Monday, 11th of April at 5:30pm at NPA.**

FINAL