

Regular Board Meeting of the Corporation Monday, September 28, 2015 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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Draft Minutes

1. CALL TO ORDER AND ROLL CALL

X	Ian Cribbs	X	Scott Dale
X	Marc Chopin		Kristi Hubbard
	Dan Andersen	X	Jennifer Youngberg
X	Bob Lombardi (Superintendent)	X	Ted Reed
X	David Lytle	X	Kurt Mueller

**Meeting began at 5:36 pm with quorum requirement met (8 members present)

Others in Attendance
Toni Keberlein, Steve Danner, Sharon Gooding, Jessica Buckley

2. Pledge of Allegiance

3. Call to the Public

No members of the public addressed the board.

4. Approval of Minutes from Regular Board Meeting of August 24, 2015

Jennifer Youngberg made a motion to approve the draft minutes as presented. Kurt Mueller seconded the motion.

The motion to approve the minutes passed unanimously.

5. Superintendent's Report – Bob Lombardi

The Superintendent's Report is on file in the main office.

Highlighted items included:

- Health and Dental Insurance: Dental insurance rates for NPA employees will remain unchanged in 2016. Health insurance premiums may increase by 9.9%, but the insurance provider is assessing new insurance options.
- The State Fire Marshall conducted a surprise inspection. Everything was found to be in order.
- The 10th grade World History/AP History position has now been filled.
- NPA received a Forest Fees check for \$50,282.
- Mrs. Susan Brown received a grant in the amount of \$12,900 for a new research project studying

lichens.

- D. H. Pace, the manufacturer of facility security equipment and software, received several positive reviews from Arizona school districts that had purchased its services.

6. Principal's Report – Toni Keberlein

The Principal's Report is on file in the main office.

Highlighted items included:

- Skool Live: NPA has been approached by Skool Live, a firm that provides digital information systems to schools. The equipment is provided to the school free of charge and the school can supply content that will be displayed on the video kiosks. The system also displays advertising appropriate for a school environment. A draft contract has been provided to the school for review.
- NPA e-mail addresses: NPA board members should use NPA-provided e-mail accounts for board business.
- The Arizona Department of Education has been holding webinars for AZ school districts informing schools that the AZ Merit test scores are expected to be low. This is not uncommon for the first testing period in which a new test is used.
- Mrs. Keberlein reported that she had been approached by the parent of an NPA alumna requesting that NPA consider adopting a policy allowing preferred enrollment for siblings of NPA alumni.
 - *The Board requests that the Bylaws and Policies Committee review the issue and provide recommendations at the October board meeting.*

7. Committee reports

- a.) Bylaws and Policies – Scott Dale will serve as Chair and Ted Reed will join as a member.
- b.) Community Enrichment – Kristi Hubbard was not present to provide a report.
- c.) Finance – Jennifer Youngberg reviewed the August 2015 financials.

A motion to approve the August 2015 financials was made by Scott Dale and seconded by Kurt Mueller. The motion was approved unanimously.

- d.) Fundraising – Dan Andersen was not present to provide a report. Steve Danner reported that preliminary discussions of a fundraising effort in conjunction with the school's 20th anniversary had been initiated.

- e.) Strategic Planning – The committee did not meet. An October date for the next meeting is under discussion.

- f.) BoD Recruitment – The committee did not meet.

8. Monthly evaluation of Superintendent Performance

A motion to approve that the Superintendent's performance for the month of September meets or exceeds expectations was made by Scott Dale and seconded by Ted Reed. This motion was approved unanimously

Discussion and Action Items:

9. AdvancED Survey: The school's accrediting agency, AdvancED, provided a survey it would like to distribute to the families of NPA students.

A motion to approve the use of the AdvanceED survey as presented was made by David Lytle and seconded by Scott Dale. The motion was approved unanimously.

10. Discussion of on-line student participation in NPA club activities. Mr. Lombardi reported that discussions had been held with the families that had addressed the August 24 meeting of the board and that solutions satisfactory to the families had been found.

11. Fees for students participating in NPA club activities. At the request of Mrs. Keberlein, this item was tabled until the October board meeting.

12. Ratification of NPA graduation requirements. Mr. Danner provided the current NPA graduation requirements and described how they differed from the outdated policies currently in NPA policy.

A motion to ratify the NPA graduation requirements as presented by Mr. Danner was made by Kurt Mueller and seconded by Ted Reed. The motion was approved unanimously.

13. Approval of Board Member participation in Board Committees.

A motion to approve Board member participation in Board Committees as described in the August 24, 2015 minutes was made by David Lytle and seconded by Scott Dale. This motion was approved unanimously.

14. Future Agenda Items:

Fees for students participating in NPA club activities – Review and approve recommendation presented by Mrs. Keberlein.

Health insurance for NPA employees – Review and approve plans and rates to be offered in 2016.

Policy regarding the preferred enrollment of siblings of NPA alumni as NPA students – Review and approve the recommendation of the Bylaws and Policies Committee.

Skool Live – Review and approve the use of Skool Live services and technology at NPA.

11. Adjournment:

A motion to adjourn was made by Marc Chopin and seconded by Scott Dale. Motion passed unanimously.

The meeting adjourned at 7:03pm.

**Next Scheduled Board Meeting:
October 26, 2015 at 5:30 at NPA.**

DRAFT