

Regular Board Meeting of the Corporation January 30, 2017 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
--	--

Minutes – Approved at 2/27/17 Meeting

1. CALL TO ORDER AND ROLL CALL

X	Ian Cribbs	X	Kurt Mueller
X	Ted Reed	X	Darlene Burden
X	Scott Dale	X	Danielle Eadens
X	Bob Lombardi (Superintendent)	X	Cristy Zeller
X	Kristi Hubbard	X	Jeff Jones

**Meeting began at 5:34pm with quorum requirement met (10 members present)

Others in Attendance
Steve Danner, Jill Ulm, Angela Kircher, Patrick Kohnen, Jason Peak

2. Pledge of Allegiance

3. Call to the Public

- a. No requests from the public

4. Approval of Minutes from Regular Board Meeting of December 12, 2016

A motion to approve the draft minutes as presented was made by Kristi Hubbard and seconded by Ted Reed. The motion passed unanimously.

5. Superintendent’s Report – Bob Lombardi

The Superintendent’s report is filed in the office.

Highlighted items included:

- 1) NPA Advertising – We need to draw attention to ourselves!
- 2) NPA Charter Renewal – Need to be in compliance with the listing of our Board Members
- 3) Office of Civil Rights – We have a resolution agreement from the OCR
- 4) Audit and 990 Tax Return – Board members would like to be included more
- 5) Chase Bank – We have updated signers on the account
- 6) Preview Sessions – The number of attendees was less than previous sessions
- 7) Broken Windows in Cars – Two cars were broken into; the guy was caught

The following motion was made by Ian Cribbs and seconded by Ted Reed.

Whereas the Arizona State Board for Charter Schools requires that we update them on changes in our board membership, we hereby authorize the Administration to submit a Charter Governance Notification Request to the ASBCS to remove the following former Board members from their records:

Jeff Hall
Chris Linskey
Lyndel Manson
Margaret (Peggy) Harkness

Furthermore, we authorize the Administration to submit Charter Governance Notification Requests to the ASBCS to add the current board members to the ASBCS roster of board members:

Darlene Burden
Ian Cribbs
Dr. Scott Dale
Dr. Danielle Eadens
Kristi Hubbard
Jeffrey Jones
Dr. Kurt Mueller
Ted Reed
Cristy Zeller
Robert Lombardi (in his capacity as Charter Holder, Superintendent, and a Non-Voting Member of Governing Board)

The motion passed unanimously.

6. Principal's Report – Toni Keberlein

[The Principal's Report is filed in the office.](#)

Highlighted items included:

- 1) Enrollment 2017-2018 – We have lower numbers of students applying for NPA
- 2) Calendar for School Year 2017-2018 – In process; Anticipated first day August 9, 2017
- 3) PSAT – Data has arrived and is being evaluated
- 4) New AP Capstone program – Several teachers are interested in facilitating the course

7. Committee reports

- a.) Bylaws and Policies (Scott Dale - Chair)

Topics included - Policy of Non-discrimination; no vaporizing products; e-cigarettes; board members need to complete their file before being seated

A motion to change policy Section AC Non-Discrimination Equal Opportunity and Section GBA Equal Employment Opportunity by replacing the word sex to gender and add sexual orientation was made by Ian Cribbs and seconded by Jeff Jones.

The Northland Preparatory Academy is committed to a policy of nondiscrimination in relation to race, color, religion, **sex** (replace with gender), age, national origin, disability, and sexual orientation. This policy will prevail in all matters concerning staff members, students, the public, educational programs and services, and individuals with whom the Governing Body does business.

Discrimination against an otherwise qualified individual with a disability or any individual by reason of race, color, religion, **sex** (replace with gender), age, national origin, or sexual orientation is prohibited.

The motion passed unanimously.

A motion to change policy Section JIC Student Conduct by adding e-cigarettes was made by Ian Cribbs and seconded by Kurt Mueller.

Unlawful use, possession, distribution, or sale of tobacco, alcohol, drugs, e-cigarettes, or other illegal contraband on School property or at school-sponsored functions.

The motion passed unanimously.

- b.) Community Enrichment (Jill Ulm reporting)
Meeting on January 11, 2017
Spirit wear is going good; NPA Facebook; Spring beautification project
- c.) Finance (Kurt Mueller - Chair)
No meeting but Kurt passed out financial summary – Solid year for NPA
- d.) Fundraising (Danielle Eadens – Chair)
Casino night Lucky 21 - April 22, 2017 Double Tree Hotel
We all need to work on donations
- e.) Strategic Planning (Kurt Mueller - Chair)
None to report; Plan to meet in January
- f.) BoD Recruitment (Ian Cribbs - Chair)
Applications for new board members are due back to NPA by February 21, 2017 at 4:00pm.

The following three (3) proposed amendments to the Bylaws were discussed. Changes will be posted and the board will vote at the next board meeting, February 27, 2017.

1. Proposed Amendment to Bylaws, Article II, Section 2.2: Replace second paragraph on page 4 with:

“A slate of candidates will be presented by the Board Recruitment Committee to the Board at the February Board meeting. Candidates will be invited to speak at this meeting. Board elections will take place at the February Board meeting following the presentations of the candidates. The submitted application packets will be distributed to Board Members one week before the February meeting.”

2. Proposed Amendment to Bylaws, Article II, Section 2.2: Replace the third paragraph on page 4 with:

“For Board elections, Board members must be elected by a majority vote of the Board of Directors present at the February Board meeting. At each meeting of the current Directors for election of new Directors, each Director shall have the right to vote for as many nominees as there are vacancies on the Board. In the event that a Board

vacancy exists, the Board may fill the remaining position(s) through a majority vote of the Board of Directors.

The member-elect shall provide NPA with all documents required by the Arizona State Board for Charter Schools within 45 days of election to the Board of Directors. Failure to do so may cause a forfeiture of the seat. The Board may grant up to a 20-day extension if all materials are not submitted, if all good faith efforts have been made to secure the documents. If the newly elected Board member fails to complete and submit the necessary paperwork by the deadline, the Board may elect an alternate candidate to replace the ineligible candidate from the most recent slate. At that time, the replacement board member will have 45 days in which to complete and submit their required paperwork.”

3. Proposed Amendment to Bylaws, Article II, Section 2.3: Add to numbered list:

“7. Board members shall comply with and comport themselves according to all Policies and Procedures set forth in the NPA Policy Manual.”

8. Discussion and Action Items:

None

9. Monthly evaluation of Superintendent Performance

A motion to approve that the Superintendent's performance for the month of January, 2017 meets or exceeds expectations, was made by Ian Cribbs and seconded by Kristi Hubbard. The motion passed unanimously.

10. Future Agenda Items:

Proposed amendments to Bylaws

11. Adjournment:

A motion to adjourn was made by Cristy Zeller and seconded by Kurt Mueller. The motion passed unanimously.

The meeting adjourned at 7:37pm.

Next scheduled NPA Governing Board meeting is Monday, February 27, 2017 at 5:30pm at NPA in the band room.