

Regular Board Meeting of the Corporation May 22, 2017 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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**MINUTES – Approved at June 19, 2017 Meeting**

**1. CALL TO ORDER AND ROLL CALL**

X	Ian Cribbs	X	Kurt Mueller
X	Ted Reed	X	Darlene Burden
X	Scott Dale	X	Danielle Eadens
X	Bob Lombardi (Superintendent)	X	Cristy Zeller
X	Kristi Hubbard	X	Jeff Jones (6:00pm)

\*\*Meeting began at 5:31pm with quorum requirement met (10 members present)

<b>Others in Attendance</b>
Steve Danner, Jill Ulm

**2. Pledge of Allegiance**

**3. Call to the Public**

None

**4. Approval of Minutes from Regular Board Meeting of April 24, 2017**

*A motion to approve the draft minutes as presented was made by Kurt Mueller and seconded by Ted Reed. The motion passed unanimously.*

**5. Superintendent’s Report – Bob Lombardi**

*The Superintendent’s report is filed in the office.*

Highlighted items included:

- 1) Teachers – Hired Spanish and Chemistry teachers
- 2) Advertising – Contacted Cindy May for developing positive exposure; The Boulder will be installed during July; Ad in the Sunday paper the weekend of graduation; 4<sup>th</sup> of July Parade
- 3) Vandalism – Three different incidents; Want to upgrade the camera security system
- 4) Summer Project – Heating and cooling coils will begin the Wednesday after school is out

**6. Principal’s Report – Toni Keberlein**

*The Principal’s Report is filed in the office.*

Highlighted items included:

- 1) Finals Schedule
- 2) Graduation – May 25, 2017

## 7. Committee reports

- a.) Bylaws and Policies (Scott Dale - Chair)  
Did not meet
- b.) Community Enrichment (Jill Ulm reporting)  
Brick Fundraiser; Faculty Appreciation Week was a success; Kathy McGrew and Jill Ulm will co-chair as President for CEC next school year
- c.) Finance (Kurt Mueller - Chair)  
Passed out Financials Summary for April; Everything looks good

*A motion to approve the March, 2017 financials was made by Ian Cribbs and seconded by Darlene Burden. The motion was approved unanimously.*

*A motion to approve the April, 2017 financials was made by Ian Cribbs and seconded by Jeff Jones. The motion was approved unanimously.*

- d.) Fundraising (Danielle Eadens – Chair)  
Completed hand written thank you notes to all the donors of prizes for the Casino Night; Talked about moving the event date to February for next year (2018); Next meeting will be in August
- e.) Strategic Planning (Kurt Mueller - Chair)  
Meeting was May 2<sup>nd</sup>; Discussion on attracting interest in the school; Getting a good applicant pool; Need help with the 4<sup>th</sup> of July float; How to reinvest money into the school; Next meeting will be in June
- f.) BoD Recruitment (Ian Cribbs - Chair)  
Did not meet

## 8. Discussion and Action Items

- a.) Proposed policy changes regarding AC – Nondiscrimination; ACA Sexual Harassment; and JB Equal Educational Opportunities – All tabled until the next meeting, June 19, 2017
- b.) Charter Board Instructional Days Amendment Request – 178 days vs. 180 days – we used two extra snow days but we still have the required number of instructional hours

*The following motion was made by Ian Cribbs and seconded by Cristy Zeller.*

*“Whereas the 2016-2017 school calendar for NPA originally had 184 days scheduled, but six days were cancelled due to snow, we hereby authorize the administration to submit an Instructional Days Amendment Request to the Arizona State Board for Charter Schools seeking clearance for a temporary change of instructional days to 178, given that the number of instructional hours still meet the minimum which are required by the state.”*

*The motion was approved unanimously.*

## 9. Monthly evaluation of Superintendent Performance

*A motion to approve that the Superintendent’s performance for the month of May, 2017 meets or exceeds expectations, was made by Scott Dale and seconded by Kurt Mueller. The motion passed unanimously.*

**10. Executive Session – Administrative Salaries -- 6:38pm - 7:30pm**

**11. Future Agenda Items**

**12. Adjournment**

*A motion to adjourn was made by Scott Dale and seconded by Ted Reed. The motion passed unanimously.*

The meeting adjourned at 7:36pm.

**Next scheduled NPA Governing Board meeting is Monday, June 19, 2017 at 5:30pm at NPA.**