Minutes

1. **CALL TO ORDER AND ROLL CALL**

| X | Drew Annan | X | Becky Cordasco |
| X | Pam Heinonen | X | Amy Dries |
| X | Blake Rolley | X | Dan Andersen |
| X | Bob Lombardi (Superintendent) | X | Dave Lytle |
| X | Shannon Bailey | | Willie Odem |

**Meeting began at 5:35 pm with quorum requirement met (8 members present)**

**Others in Attendance**

| Kristi Hubbard, Kurt Mueller, Ian Cribbs, Scott Dale, Marc Chopin |

2. **Pledge of Allegiance**

3. **Call to the Public**

No call to the public.

4. **Board of Directors Election – Three Positions voted in**

Marc Chopin, Ian Cribbs and Scott Dale received the majority of votes and were elected to the Northland Preparatory Academy Board of Directors and will be seated in August 2014. These incoming Board Members were welcomed and congratulated.

5. **Approval of Minutes from Regular Board Meeting of March 24, 2014**

A motion to approve the minutes from the Regular Board Meeting of March 24, 2014 was made by Blake Rolley and seconded by Dan Andersen. The motion passed unanimously.

6. **Superintendent’s report- Bob Lombardi**

The Superintendent’s report is filed in the office.

NPA has received approval from the City for the conceptual drawings submitted of the new building. The GMP (Guaranteed Maximum Price) should be prepared from these plans in 2-3 weeks; Due to new disclosure requirements, the Budget will be reviewed at the Board meeting in June; Bob would like to give all contract staff a minimum of a 5% increase. NPA has now fallen behind what starting wages are for FUSD by 4.5%; First part of the annual audit was completed April 16th; New Board Members are asked to complete ALL necessary fingerprinting requirements prior to being seated. Bylaws and Policies will discuss making this a requirement; NPA needs to purchase two new vans. Bob will look into the CDL requirements and the feasibility of purchasing a larger vehicle.

7. **Principal’s report – Toni Keberlein**

The Principal’s report is filed in the office

The report highlighted the recent ranking of NPA in U.S. News and World Report. While flattering, these rankings have no bearing on what or how the students at NPA are served. NPA is in the top 3% of
schools nationwide and the staff works hard for every single student at the school.

8. **Committee reports**
   
a.) **Bylaws and Policies (Pam Heinonen)**
   The committee will review a suggested addition to the bylaws that states that all incoming Board members must properly document their eligibility to serve on the Board of Directors prior to being seated in accordance with state law.

   b.) **Community Enrichment (Amy Dries)**
   Highlights included thanks to the parents and students who assisted with the NPA Preview Day; Teacher Appreciation Week is scheduled for May 5-9; the final CEC meeting for the year will be held on Sunday, May 4, 2014 at 4pm in the Art Room.

   c.) **Finance (Blake Rolley)**
   Presentation of the March transaction summary, statement of cash flows (July-March), Profit and Loss Statement (July-March) and Balance Sheet

   A motion to approve March 2014 financials as presented was made by David Lytle and seconded by Becky Cordasco. The motion was approved unanimously.

   d.) **Fundraising (Dan Andersen)**
   Updates on the iGive Pledge Program. 26% of the NPA families have participated thus far. $28,743 has been raised. Dan distributed the iGive Challenge report regarding the week by week breakdown of how the monies were received. A letter thanking the school will go out as soon as the final audit is complete.

   e.) **Strategic Planning (David Lytle)**
   This committee did not meet.

9. **Discussion and Action Items:**
   
a.) **Review/Action upon Finance Committee recommendations for expansion funding**
   The record should reflect that Ian Cribbs left the meeting at this time due to a potential conflict of interest. The record should also reflect that Ian Cribbs and Random Cupp (while part of the Finance Committee) did not attend the Finance Committee meetings regarding funding NPA’s expansion.

   The Finance Committee presented proposals from five lenders. The Board reviewed and discussed the merits of all five proposals.

   A motion to proceed with the proposal from the Arizona State Credit Union (and should final terms with the Arizona State Credit Union not be acceptable, to select Compass Bank as the second choice) was made by David Lytle and seconded by Pam Heinonen. The motion passed unanimously.

   b.) **Update on expansion/timeline/approval concerns**
   NPA has received approval from the City for the conceptual drawings submitted of the new building.
10. **Monthly evaluation of Superintendent Performance**

   *A motion to approve that the Superintendent’s performance for the month of March meets or exceeds expectations was made by Pam Heinonen and seconded by Amy Dries. This motion was approved unanimously.*

11. **Future Agenda Items:**
   - Approve Executive Board Meeting Minutes from March 24, 2014
   - Approve an Ad Hoc Construction Committee
   - Review the Budget
   - Approval of maximum capital expenditures for new projects
   - Review Purchase of new vans/CDL requirements

12. **Adjournment:**

   *A motion to adjourn was made by Becky Cordasco and seconded by Pam Heinonen. Motion passed unanimously.*

   The meeting adjourned at 7:15pm

**Next Scheduled Board Meeting:**
May 19, 2014 at 5:30 at NPA.